

approved 4/13/2009

Winterville Library Advisory Committee
January 12, 2009
Minutes

Present: Linda, Maxine, Walker, Donna, Lizz, Marilyn

Linda called the meeting to order.

October 2008 minutes were approved on a motion from Diana and a second from Walker.
All approved.

Old Business

- Sewer connection – the library will only be connected if it becomes necessary to do so. Hooking into the sewer line is expensive.
- Framed print and thank you note – Linda will contact Civitans about attending an upcoming meeting. Diana will write a thank you note once the print is received and Linda has an address.
- Marigold Festival is planned for Saturday May 16. Should the library be open? Lizz will ask at the next Winterville City Council meeting. Donna will discuss with Ms. Ames. The Friends of the Winterville Library will have a book sale during the festival, and the Library will participate in the parade with decorated book trucks. Perhaps we should have fliers out to advertise the library.

New Business

- FOWL – all were encouraged to become a Friend of the Winterville Library. The next FOWL meeting is Tuesday February 17 @ 7:00 p.m. Those who can will attend the meeting. Perhaps we should invite a FOWL representative to one of our meetings.
- Evaluation of Polar Express – low turnout due to competing events that night. Next time, we need to check Civitan calendar and Winterville Elementary School's calendar. Lizz tried some new things this year, i.e. – turning off the computers and having some coloring sheets out for the younger kids. Maybe we should do something a little different this year.
- Report from ACC Library Board meeting
 - The Friends of the ACC Library's book sale will be February 19 – 25.
 - All volunteers will now need to fill out a volunteer application.
 - Materials budget has been cut, only allocated \$.35/capita
 - ACC Library is 3rd or 4th in line for building improvements
- Building update (Lizz)
 - Restrooms have been painted
 - Light fixtures are being replaced
 - Fire Marshal found library to be out of compliance, changes have been made to correct this:
 - Batteries replaced in exit signs
 - Extinguishers serviced

- Exception made for back door remaining locked since the security of the collection is at stake
- Lizz's report
 - Lizz shared her year-end report; highlights include:
 - Approximately 8,000 patrons were served in '08
 - Improved accessibility within the library
 - Increased services for young adults & homeschoolers
 - Significant waste reduction & resource conservation
 - Lizz reported that the weather alert radio is not working; Donna will look into getting it fixed.
- New Business
 - Diana asked Lizz if she would like to participate in National Compost Week by hosting a reading of *Diary of a Worm*. Lizz said she would and plans were made to have the reading on Wednesday May 6 @ 10:30 a.m.

Meeting adjourned @ 8:22 p.m. on a motion from Maxine and a second from Diana.

2009 Library Advisory Board Meeting Dates:

- April 13
- July 13
- October 12

Winterville Library Advisory Board
Minutes
April 13, 2009

Present: Linda, Lizz, Donna, Walker, Maxine, and Diana

Linda called the meeting to order.

January meeting minutes were approved on a motion by Maxine and a second by Walker.
All approved.

Old business:

- Marigold Festival
 - Volunteers needed for the FOWL book sale, stay tuned for an email with volunteer opportunities.
 - The schedule of events will be posted on the festival website:
<http://www.cityofwinterville.com/marigold/>
 - Lizz plans to participate in the parade, but hasn't heard any information about particulars.
 - Lizz suggests a greater coordination between FOWL & the Winterville Library Advisory Board
- Status of ACC Library building improvements
 - Money has been approved for the addition and renovations @ the public library
 - Donna encourages us to send Senator Cowser a thank you for his work getting this funding secured.
- May Storytime Hour
 - Susan Reese of the Solid Waste Department will be coming to the library on Wednesday May 6 @ 10:30 a.m. to read *Diary of a Worm* as part of National Compost Week.
 - Lizz is calling the storytime Wiggly Squiggly Storytime

New business:

- Donna's report
 - ACC Library has received another "We the People" grant from NEH/ALA. The theme this time is "Picturing America" and will have a strong visual arts component. Libraries may seek pictures from patrons that answer the question "What makes America unique?" Each library will receive a set of complementary books to help promote the program.
- Lizz's report
 - Summer Reading Program kicks off May 21, theme "Be Creative at Your Library"
 - Local Author's Day planned for July 25th. Participating authors so far include Dac Crossley, Jeannie Bernstein, Paige Cummings, and Jill McElheney. Invited participants include the Iakovous; Beverly Connor; and Julie Cannon. Lizz will also invite Donny Seagraves and Bill Stiber

once she has their contact information. FOWL has committed \$200 for this program.

- Lizz has begun a Georgia Authors' shelf to highlight the contributions of Georgia authors.
- Wireless is now available at the library. Lizz will look into getting powerstrips for laptop users.
- PIN now required for login to computers. This has changed the way patrons use computers at the library. Only allowed 1 hour at a time renewable if there isn't a queue. Patrons are more focused when using the computers.
- Lizz noted many patrons are using the library to perform job searches. The GED books are in constant circulation.
- 824 patrons were served in March 2009
- 1737 items circulated in March 2009, up from 1237 for March 2008
- Overall, more attendance at programs
- In February, Lizz hosted 2 programs: water conservation program & a reading by Jill McElheney

▪ Other new business

- Donny Seagraves, local author, will have a reception at Café Marigold for her new book *Gone From These Woods*.

Meeting adjourned.

Next meeting: Monday July 13 @ 7:00pm

Submitted by: Diana Hartle

approved 10/12/2009

Winterville Library Advisory Board

Minutes

July 13, 2009

- Present: Linda, Lizz, Donna, Walker, Bob, and Diana
- Linda called the meeting to order.
- April meeting minutes were approved on a motion by Walker and a second by Bob. All approved.

Old business:

- Donnie Seagraves' book
 - Available August 25; may have advance copies at the Local Authors' Day
- Update on Local Authors' Day
 - Saturday July 25, 12pm – 2pm
 - Donnie will read from her new book.
 - Dac Crossley, Paige Cummings, Jim Murdock, and Genie Bernstein will also be in attendance.
 - The Friends have given Lizz some money to buy refreshments for this event.
 - Diana will post a sign on the marquee advertising it.
 - This is the first adult programming event the library has sponsored.
- FOWL book sale
 - Made ~\$800
 - Excess books were recycled if damaged and brought to Goodwill if they were still in good condition.
 - Lizz is already receiving donations for next year's sale and is concerned about storing these.

New business:

- Donna's report
 - Donna provided a handout that highlighted recent survey results relevant to Winterville Library. Favorable responses regarding our library. Common theme of the survey is that people want more books, more hours, and more computers.
 - State library funding has been cut from \$.60 per capita to ~\$.25 per capita
- Lizz's report
 - In June 2008, circulation at the Winterville Library was 1874, in June 2009, that number was 2036.
 - Fewer participants in the summer reading programs. Donna stated this is a trend at all the libraries.
- Slate of officers for October meeting
 - We will need to elect next year's officers at the October meeting.
- Other new business
 - There was some discussion concerning board member terms. Linda will find this information and disseminate by email.

Meeting adjourned.

Next meeting: Monday October 12 @ 7:00pm

Respectfully submitted by: Diana Hartle